

1408 20<sup>th</sup> Ave SW Ste 10  
P.O. Box 2189  
Minot, ND 58701  
{P} 701.839.4200  
{F} 701.839.6292  
www.smc-minot.com



## ***RENTAL APPLICATION***

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**Thank you for applying to rent from SMC!** We will be requesting a credit report, criminal background check, rental history check, and income verification, which will be used as criteria for the approval or denial of an applicant.

- The application must be completed to its fullest extent possible. If something does not apply to you please note "N/A" for "not applicable."
- Applicants must be 18 years of age or older.

**Application fees must be paid by cash or money order.**

- \$30 for each single applicant (new applicants, co-signers, roommates)

## ***APPLICANT***

Rental Address: \_\_\_\_\_  New Applicant    Co-signer    Roommate

I hereby make applications to rent property or to co-sign for an individual who has applied to rent property from SMC located in Minot, North Dakota. As part of the application process, I authorize SMC to request the reports and check as identified and understand that the above fees are non-refundable and do not obligate SMC to deliver possession or keys to the premises. I understand that the criteria necessary to rent from SMC and have been provided with a copy of the terms. No contract will be established between the parties until a lease agreement has been signed by all parties.

Applicant's Signature: \_\_\_\_\_

(complete form, print, then sign and date)

Date: \_\_\_\_\_

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Have you ever filed bankruptcy?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Have you ever been convicted of or plead guilty or no contest to a felony?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. In the last 10 years, have you been arrested, convicted of or plead guilty or no contest to a charge of possessing, dealing, or manufacturing illegal drugs? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Have you ever been evicted, whether or not a court proceeding was held to evict you?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Are you currently registered, or have you ever been required to register as a sex offender?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Do you have or plan on having pets?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

- If you answered yes to any of the above questions, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SMC is committed to the letter and spirit of the Fair Housing Act, which, among other things prohibits discrimination against persons with disabilities. In accordance with our statutory responsibilities and management policies, we will make reasonable accommodations upon written request, in our rules, polices, practices, or services when such accommodations may be **necessary** to afford persons with disabilities an equal opportunity to use and enjoy their housing communities.

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***PROUD MEMBER OF THE NORTH DAKOTA APARTMENT ASSOCIATION***

## **INFORMATION REGARDING THE APPLICANT**

Full Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(First) (Middle) (Last) (Month) (Day) (Year)

Social Security Number: \_\_\_\_\_ Primary Phone #: \_\_\_\_\_  Home  Cell

Email Address: \_\_\_\_\_

Present Address: \_\_\_\_\_  Rent  Own  
(City) (State) (Zip)

Present Landlord: \_\_\_\_\_ Landlord Phone #: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_ Years There: \_\_\_\_\_

Previous Address: \_\_\_\_\_  Rent  Own  
(City) (State) (Zip)

Previous Landlord: \_\_\_\_\_ Landlord Phone #: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_ Years There: \_\_\_\_\_

Present Employer: \_\_\_\_\_ Employer Phone #: \_\_\_\_\_

Position/Title/USAF Rank: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Years There: \_\_\_\_\_ Present Net Income: \_\_\_\_\_ /  Month  Year Other Income: \_\_\_\_\_ /  Month  Year

Number of people who will be occupying the unit: \_\_\_\_\_  
(Adults) (Children)

Automobile Information: \_\_\_\_\_  
(Make) (Model) (Year) (Color)

License Plate #: \_\_\_\_\_ Registered State: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_  
(City) (State) (Zip)

## **ACKNOWLEDGEMENT AND AGREEMENT**

For purposes of renting, the undersigned acknowledges that they were informed of the rental criteria. The undersigned represents that all of the above statements are true and complete and hereby authorizes SMC, its employees and agents to contact and obtain information from any individuals or entities that may have information regarding credit history, employment, and past residential arrangements of the undersigned. The undersigned hereby indemnify and hold SMC, its employees and agents and all other individual or entities contracted by SMC harmless from all causes of action, expenses, losses, damages of any kind arising from or related to information obtained regarding credit history, employment or prior residential agreements of the undersigned.

All persons will be treated fairly and equally without regard to race, color, religion, sex, familial status, handicap, marital status, status with respect to public assistance or nation origin in compliance with the Fair Housing Act.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(complete form, print, then sign and date)